

- *The role of the Mentoring Relationship Coordinator is to promote the goals and objectives of the Big Buddy Program by managing the Mentor and Mentee relationships established.*
- *Each Coordinator has a Focus Initiative to manage and serves in a Supportive Role for one other mentoring initiative.*
- *They provide direct oversight to the Focus Initiative and ensure the processes established for effective one-on-one mentoring matches are followed and ensure all matches are retained at minimum 1 year.*
- *The “guidebook” for the role of the Mentoring Relationships Coordinator, and all Relationship Team members, is the Elements of Effective Practice for Mentoring Programs, Fourth Edition.*